



## The time is now! Start to take control of your professional life and attend classes in the MSU JA Program

The Baltimore Conference is an ideal place to begin or expand upon your professional development. We offer a five-year cycle of classes that can be accomplished either at NCBC Conferences, on-line through MSU and/or, for some of the requirements, at AO or FJC certified programs. You do not need to be enrolled with MSU to get started in Baltimore, so show up for the classes and take control of your future.

This year's pre-conference class is actually the beginning of TWO classes splitting the day. First up is "Education, Training and Development" - taught by Stephanie Hemmert and Phyllis Drum of the Federal Judicial Center. This class begins at 8:45 a.m. following the brief orientation and program update with Dr. Maureen Conner. Later that afternoon (3:30 p.m. – 5:00 p.m.), we'll start the cycle for "Essential Components of the Courts" with the first of four sessions. Session one is "Courthouses: An Introduction to Space and Facilities Planning in the Federal Courts" with John D. Casey, Chief, Space and Facilities Division of the Administrative Office. This day will end at 5:00 p.m.

"Essential Components of the Courts" will continue on Tuesday, August 13, with "Eve of Destruction: Why Bad Things Happen To Good Bands" with George Prentice at 1:00 pm. We'll follow that session at 2:45 pm with "Deciding Cases - the role of courts and Bankruptcy Courts in the Federal Judiciary" with Judge Mann and close out the day (and this year's MSU classes) with a "Wrap Up" session at 4:15 pm. You will be done with MSU this year by 4:45 p.m. on Tuesday and are free to pick your own classes all day Wednesday and Thursday.

At Wednesday's luncheon, we celebrate completion of the certificate program for some of our members. Their five years of dedication included completing 60 hours of coursework and a written capstone paper on a subject related to their work at the Bankruptcy Court. Congratulations to all of the graduates!

### MSU SNAPSHOT

**Sunday 8-11-2013**

Travel Day

**Monday 8-12-2013**

New and continuing Student Orientation and Graduation Review

"Education, Training, and Development"

"Essential Components of Courts" (Session 1 of 4)

**Tuesday 8-13-2013**

"Essential Components of Courts" (Sessions 2 & 3 of 4)

"Wrap Up Session" (Session 4 of 4)

**Wednesday 8-14-2013**

Graduation @ Luncheon



# 2013 MSU/NCBC OFFERINGS

## THE FOLLOWING CLASSES WILL ONLY BE OFFERED ONCE AT NCBC IN THIS FIVE YEAR CYCLE

### Orientation for New and Continuing Michigan State University Students and Graduation Review

#### Orientation

Monday, August 12, 2013  
8:00 a.m. - 8:45 a.m.

Maureen E. Connor, Ph.D.  
Judicial Administration  
Program Director, MSU

Find out more about this exciting career building and learning opportunity, as well as get a briefing about this year's class offerings.

### Education, Training and Development: Must complete to meet requirement. (5 Hours)

#### Education, Training and Development

Monday, August 12, 2013  
8:45 a.m. - 3:15 p.m.

Stephanie Hemmert  
Assistant Div. Director for  
Clerk's Programs, FJC  
and  
Phyllis D. Drum  
Education Specialist, FJC

This course will ground students in the fundamental principles of how adults learn best, and why this is critically important to judicial branch work. The contents of this course can be applied in any environment. In this course, students will identify their individual learning styles, and ways to extend learning experiences for more meaningful and transformational learning to take place. A variety of learning activities will illustrate the importance of intentional and thoughtful participation by court managers in determining which education, training, and development programs the court and its justice partners will offer. This course is not intended to develop students as judicial branch educators. Rather, students will be exposed to the key components of creating and supporting education, training, and development for themselves as learners, and for other judicial branch employees. **5 hours of credit toward the Education, Training, and Development requirement. (5 hours required)**

### Essential Components of Courts: Must complete to meet requirement. (5 Hours)

#### Courthouses: An Introduction to Space and Facilities Planning in the Federal Courts

Monday, August 12, 2013  
3:30 p.m. - 5:00 p.m.

*Panelists include Administrative Office, Space & Facilities Division staff as follows:*

John D. Casey, AIA, PMP  
Chief

Denise A. Marks  
Furniture Program Manager

Michael J. Bevenour  
Special Assistant

A functional and safe courthouse, equipped with the latest technology and equipment, is indispensable to the efficient operation of a court. The existence, location, arrangement, efficiency, and usability of court facilities significantly impact the level and quality of court services, as well as the efficiency and effectiveness of court and clerk of court staff. You'll learn how long range facilities planning, the U.S. Courts Design Guide, Administrative Office, Circuit and local court staff work together to make sure the Judiciary builds and uses Courthouses in a cost effective way. **Open to all attendees. 1.5 hours of credit toward the "Essential Components of Courts" requirement. (5 hours required.)**

# 2013 MSU/NCBC OFFERINGS Continued

## Essential Components of Courts: Must complete to meet requirement. (5 Hours)

<p><b>Eve of Destruction: Why Bad Things Happen To Good Bands</b></p> <p><u>Tuesday</u>, August 13, 2013 1:00 p.m. - 2:30 p.m.</p> <p>George Prentice Clerk of Court U.S. Bankruptcy Court Phoenix, AZ</p>	<p>Welcome to the Jungle - Explore the dynamics of why some of the most famous and critically acclaimed bands in rock history broke up and how those dynamics can impact the teams in your organization as well. Your jungle might not be much different than the one that tangled up Guns N' Roses. Are you willing to help the group stay together in the face of adversity and strife, or do you distance yourself from the other members? Identify the breaking points for band members who think they just can't take it anymore. Do you ask yourself, "Should I Stay or Should I Go?" Celebrate the talent and achievements of solo artists and learn why some people just work better on their own. You just might be the office version of Eric Clapton. <b>Open to all attendees. 1.5 hours of credit toward the "Essential Components of Courts" requirement. (5 hours required)</b></p>
<p><b>Deciding Cases - The Role of Courts and Bankruptcy Courts in the Federal Judiciary</b></p> <p><u>Tuesday</u>, August 13, 2013 2:45 p.m. - 5:00 p.m.</p> <p>Hon. Margaret M. Mann Bankruptcy Judge U.S. Bankruptcy Court Southern District of California</p>	<p>While there are a variety of essential components of the courts, the principal essential component is the adjudication of disputes. Bankruptcy Judge Margaret M. Mann will discuss a court's role in the adjudication of disputes. While this will include a general discussion of the roles of courts, it will focus specifically on the role of the Federal Courts, and especially Bankruptcy Courts. It will include a brief discussion of the jurisdiction of the Federal Courts as contrasted with state courts and will discuss the unique nature of the Federal judiciary. The discussion will include the judge's role in court trials and in the disposition of cases by motion. The discussion will also include a description of various alternative dispute resolution practices; both court annexed and those operating outside the formal court structure. <b>Open to all attendees. 1.5 hours credit toward the Essential Components of Courts requirement. (5 hours required)</b></p>
<p><b>Wrap Up Session</b></p> <p><u>Tuesday</u>, August 13, 2013 4:15 p.m. - 4:45 p.m.</p> <p>Barry K. Lander Clerk of Court U.S. Bankruptcy Court Southern District of California</p>	<p>During the previous 4.5 hours of instruction for "Essential Components of Courts" a seemingly diverse set of topics were covered. We bring them all together in a thirty-minute session to close out this year's MSU classes. <b>.5 hour of credit toward the "Essential Components of Courts" requirement. (5 hours required.)</b></p>

# ALTERNATIVE CLASSES AND AT A GLANCE

For every MSU Class offered at the NCBC Conference there are alternatives that allow you to receive credit in case you want to accelerate your path to graduation or miss a conference or class during the five years you have to complete the program. Here are this year's alternatives.

Education, Training and Development	MSU On-Line Course offered directly through the Judicial Administration Program	
Essential Components of Courts	MSU On-Line Course offered directly through the Judicial Administration Program	
MSU at a Glance		
Sunday, August 11		Travel Day
Monday, August 12	8:00 a.m. - 8:45 a.m.	New and Continuing MSU Student Orientation and Graduation Review
Monday, August 12	8:45 a.m. - 3:15 p.m.	Education, Training, and Development <i>5 hours credit - Education, Training and Development</i>
Monday, August 12	3:30 p.m. - 5:00 p.m.	Courthouses: An Introduction to Space and Facilities Planning in the Federal Courts <i>1.5 hour credit - Essential Components of Courts</i>
Tuesday, August 13	1:00 p.m. - 2:30 p.m.	Eve of Destruction: Why Bad Things Happen To Good Bands <i>1.5 hours credit - Essential Components of Courts</i>
Tuesday, August 13	2:45 p.m. - 4:15 p.m.	Deciding Cases - the role of courts and Bankruptcy Courts in the Federal Judiciary <i>1.5 hour credit - Essential Components of Courts</i>
Tuesday, August 13	4:15 p.m. - 4:45 p.m.	Wrap Up Session <i>.5 hour credit - Essential Components of Court</i>
Wednesday, August 14	12:00 p.m. - 1:30 p.m.	Luncheon and Graduation Ceremony

# WHERE AM I (IN THE MSU PROGRAM)?

10 Classes in Five Years to a Non-Credit Bearing Certificate in Judicial Administration		✓Completed
2005 Chicago	Purposes and Responsibilities of Courts	
	Caseflow Management	
2006 Newport	Leadership	
	Court and Community Communication	
2007 Seattle	Vision and Strategic Planning	
	Resources, Budget and Finance	
2008 San Antonio	Education and Training	
	Information Technology Management	
	Essential Components of Courts	
2009 St. Petersburg	Purposes and Responsibilities of Courts	
	Leadership	
	Human Resources Management	
2010 Pittsburgh	Court and Community Communication	
	Caseflow Management	
2011 New Orleans	Human Resources Management	
	Resources, Budget and Finance	
2012 San Francisco	Information Technology Management	
	Visioning and Strategic Planning	
2013 Baltimore	Education and Training	
	Essential Components of Courts	
2014 St. Louis	Purposes and Responsibilities of Courts	
	Leadership	